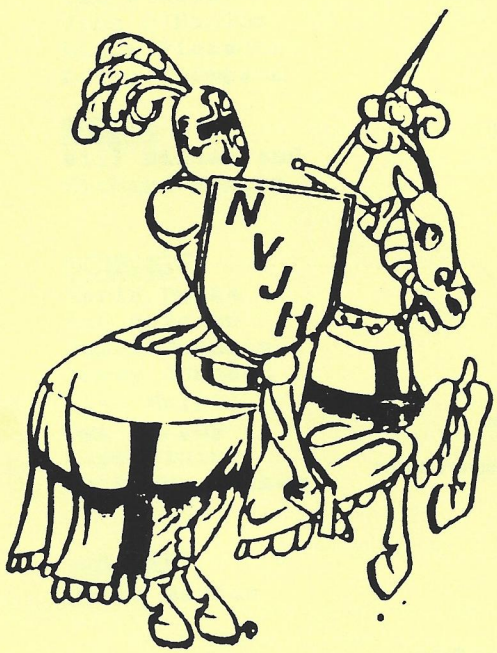
NORTH VIEW JR. HIGH

5869 69th Ave North
Brooklyn Park, MN. 55429

HOME OF THE



NORTH VIEW KNIGHTS

Mr. Johnson, Principal
Mr. Olson, Assistant Principal
Ms. Dreier, Administrative Assistant

General Information: 566-6220
Attendance: 566-1391

TABLE OF CONTENTS

Page

I. North View Staff 1
Phone Numbers

II. Important Dates 2

III. The School Day 3
Before School Hours
Tardies
Daily Schedule
After School Hours
Late Buses

IV. Attendance Procedures 4
The Law
Absences
Appointments
Extended Absences
Parent/Guardian Absence
Homework Requests
Withdrawals from School
Change of Address/Phone Number

V. Tracking Student Progress 5
Report Cards
Midquarter Reports
Honor Roll

VI. School Services 5-6
Guidance and Counseling
Police Liaison Officer
Health Service
Insurance

VII. Extracurricular Activities 6-7
Sports
Fees

VIII. General Information 8-11
Bicycles
Chemical Use/Possession
Clothing
Community School Functions/Dances
District Policies
Electronic Devices
Equal Opportunity Policy
Halls
Lockers
Lost and Found
Lunch
Physical Education Excuse Policy
Sales in School
School Closing Announcements
Sexual Harassment and Violence
Signs, Posters, Literature
Skateboards/Rollerblades
Special Occasions
Substitute Teachers
Telephone
Towels

IX. Safety 11-12
Bus Ridership Policy No. 3814
Fire
Tornadoes
Child Abuse Policy

X. Student Behavior Plan 12-13
General School Rules
Progression of Consequences

XI. Tips for North View Students 14

XII. Sexual Harassment and Sexual Violence Policy #5422 15

I. THE SCHOOL STAFF

ADMINISTRATION

Willie Johnson - Principal, NVJH
Jeff Olson - Assistant Principal, NVJH
Devota Kepple - Business Manager, NVJH
Cheryl Dreier - Administrative Assistant, NVJH

ART
Gretchen Ellefson
Elisa Hayday
David Larson

LIFE SKILLS
Phyllis Fischer
Sue Howard
Elaine Unruh

MATH
Rudy Anderle
Gwendolyn Gieneart
Ibby Gilmore
Eleanor Hill
Donna Louden
Doug Olson
Vern Schatz
Carol Spetch

SPECIAL EDUCATION
Dee Andersen
Chris Bell
Kim Breitbarth
Hope Hovde-Ayers
Jerri Johnson
Doris Levine
Karen Littlefield
Kathy Omberg
Dan Perzel
John Rieser
Derek Ward
Deborah Wieling
Greg Zutz

ENGLISH
Tom Brandt
Mike Cassidy
Wendy Hvidsten
Gayle Jentz
Joan Madsen
Mary Jo Skinner
Jan Stevens
K.P. Weseloh
Bob Williams

TECHNOLOGY EDUCATION
Tim Buckley
John O'Hanlon
Linda Piersdorf
Leroy Thompson

MEDIA
Bill Hildebrand
Richard Norton

SCIENCE
Karin Dulka
Ann Ericson
James Johnson
Larry Johnson
Mike Mullin
Dan Murphy
Curt Vining
Beth Von Eschen

WE/CEP
James Bartos

WORLD LANGUAGE
Dianna Deschene
Isabel Kurpiers
Dagmar Thompson

HEALTH/PHY. ED.
Dick Eldridge
Monika Getchell
Randy Glasmann
Julie Houle
Greg Kettler
Jeanne Mattson
Randy Nitchie
Kathy Omberg
Derek Ward

MUSIC
Gary Fredrickson
John Froelich
Bette Gibbs-Torgerson
Bob Naslund
Riggs Opland

SOCIAL STUDIES
Linda Ackert
Dianna Deschene
Marsha Gille
Bob Jacobson
Jan Jahnke
Isabel Kurpiers
Martha Micks
Paul Nielsen
Jim Reck
Nancy Ziemer

SPECIAL SERVICES AT NORTH VIEW

Tom Schockemoehl	Counselor
Linda Dowling	Counselor
Della Van Dyke	Chemical Awareness Counselor
Beth Porter	Social Worker
Rich Norton	Media Specialist (Library)
Bill Hildebrand	Media Specialist (AV)
Lois Tollefsrud	Health Service Specialist
Karen Littlefield	Sp. Ed. Building Coordinator
Jerry Huttner	Police Liaison Officer
Dick Eldridge	Athletic Director
Jim Ramacher	Head Custodian
Ellie Kegler	Head Cook

IMPORTANT PHONE NUMBERS

NVJH ATTENDANCE	566-1391
NVJH GENERAL INFORMATION	566-6220
BUS COMPANY	425-2542
EDUCATIONAL SERVICE CENTER	425-4131
BROOKLYN CENTER PARK & REC	561-5440
NVJH - POOL	566-6233

II. IMPORTANT DATES AT NORTH VIEW
1992-93

September
8 - First Day of School - Begin Quarter I
16 - Picture Day
17 - First Parent-Teacher-Student Organization Meeting (PTSO) 7:00 P.M. - Library

October
8 - First Midquarter Reports are sent home
8 - Parent/Teacher Conferences 4:00 - 7:45 p.m.
13 - Parent/Teacher Conferences 3:15 - 7:00 p.m.
15 - Teachers' Professional Meetings - (No School)
16 - Teachers' Professional Meetings - (No School)
22 - PTSO Meeting 7:00 P.M.

November
10 - END QUARTER I
13 - 20 - MN Chemical Health Week
16 - District Parent Communication Network Kickoff (PCN)
19 - PTSO Meeting 7:00 P.M.
19 - D-Day
26 - Thanksgiving Holiday (No School)
27 - Thanksgiving Holiday (No School)

December
4 - No School for Students
10 - Parent/Teacher Conferences 4:00 - 7:45 p.m.
11 - No School for Students
15 - Quarter II Midquarter Reports are sent home
15 - NVJH Parent/Teacher Conferences 3:15 - 7:00 p.m.

December 23 - January 1 - Winter Break - No School for Students

January
18 - Martin Luther King Jr. Day - No School for Students
21 - PTSO Meeting 7:00 P.M.
27 - END QUARTER II

February
15 - President's Day - No School for Students
18 - PTSO Meeting 7:00 P.M.
25 - Parent/Teacher Conferences 4:00 - 7:45 p.m. (NV ON DISPLAY)
26 - Quarter III Midquarter Reports are sent home

March
2 - NVJH Parent/Teacher Conferences 3:15 - 7:00 P.M.
12 - No School for Students
18 - PTSO Meeting 7:00 P.M.
19 - No School for Students

April
2 - END QUARTER III
5 - 9 - Spring Break - No School for Students

May
6 - Parent-Teacher Conferences 4:00 - 7:45 P.M.
10 - Quarter IV Midquarter Reports are sent home
11 - Parent/Teacher Conferences 3:15 - 7:00 P.M.
31 - Memorial Day - No School for Students

June
10 - END QUARTER IV - LAST DAY OF SCHOOL FOR STUDENTS

III. THE SCHOOL DAY

School begins at 8:10 a.m. and dismisses at 2:40 p.m.

BEFORE SCHOOL HOURS

Students should not be in the building before 7:50 a.m. unless they are with a teacher. If it is necessary to come before 7:50 a.m. they should report to the lunchroom until 7:50 a.m.

TARDIES

The prompt attendance of students is an important element in the overall achievement of all North View students. If a student is tardy three times, he/she will be assigned makeup time and parents/guardians will be notified.

DAILY SCHEDULE

Class periods

Homeroom	8:10 - 8:18 a.m.
Period 1	8:22 - 9:09 a.m.
Period 2	9:13 - 10:00 a.m.
Period 3	10:04 - 10:51 a.m.
Period 4	10:55 - 11:41 a.m.
Period 5	11:45 - 12:59 p.m.
Period 6	1:03 - 1:49 p.m.
Period 7	1:53 - 2:40 p.m.

Lunch periods

1st Lunch	11:41 - 12:04
2nd Lunch	12:07 - 12:30
3rd Lunch	12:33 - 12:59

AFTER SCHOOL HOURS

Students are **NOT** to be in the building after 2:50 p.m. unless supervised by a teacher or coach. Students are required to have a pink hall pass to remain in the building after 2:50 p.m.

LATE BUSES

Late buses are for those students participating in school sports or activities, working with a teacher or assigned detention. There is a daily fee for riding the late bus. Late buses leave North View at 4:30 p.m.

IV. ATTENDANCE PROCEDURES

THE LAW
The State of Minnesota requires that all children between the ages of six and sixteen attend school every day that school is in session.

ABSENCES
Students who are absent from school must have a parent/guardian call the school attendance secretary (566-1391) between 7:00 and 9:00 a.m. to advise the school of the reason for the absence.

The authority to decide whether an absence is excused or unexcused rests with the building principal.

Students with excessive absences due to illness may be required to obtain a doctor's statement. Students who are habitually truant from school will be referred to Juvenile Court. (Truancy is being absent from school or class without the approval of the building authorities).

There are no authorized skip days.

APPOINTMENTS
Before the school day begins your parent/guardian must call or send a note to the school office giving permission for you to leave school for a doctor, dentist, or other appointment. Please schedule drivers training, haircuts, etc., during nonschool hours. Students must sign out of the office when leaving and sign back in when returning. Under no circumstances will any student be excused to leave school without parent/guardian permission.

EXTENDED ABSENCES
Parents/guardians are asked to contact the school office to make prior arrangements for any extended student absence.

PARENT/GUARDIAN ABSENCE
If a parent/guardian will be away from home and you will be under the supervision of another person, have your parent/guardian call or send a note to the office to leave emergency contact information.

HOMEWORK REQUESTS
If you have been absent for three or more consecutive days, you may have your parents/ guardians call the office and request homework. It may be picked up in the office the following day.

WITHDRAWALS FROM SCHOOL
If you will be transferring to a different school, your parent/guardian must contact the school at least three days before your last day of attendance and sign an authorization for release of records.

The student should report to the principal's office on the morning of his/her last day of attendance to pick up a withdrawal form.

CHANGE OF ADDRESS/PHONE NUMBER
Parent/guardian - Notify the school office as soon as possible concerning changes in your home or work phone numbers, or address.

V. TRACKING STUDENT PROGRESS

REPORT CARDS

Report cards will be sent home with students each quarter except the final quarter. Final report cards will be mailed home after the closing of schools.

MIDQUARTER REPORTS

Student progress is assessed approximately midway through each quarter. Midquarter reports are sent home with the student. It is possible that a student may earn a satisfactory report at midquarter time, but an unsatisfactory grade at the end of a quarter if the quality of the work has declined.

HONOR ROLL

A quarterly Honor Roll will be published giving recognition to those students with outstanding scholastic achievement. The Honor Roll will be computed as follows:

1. Each letter grade will be given the numerical value noted below:

	B+ = 3.33	C+ = 2.33	D+ = 1.33	
A = 4.00	B = 3.00	C = 2.00	D = 1.00	F = 0
A- = 3.67	B- = 2.67	C- = 1.67	D- = 0.67	

2. The numerical values will be added together, then divided by the total number of the grades on the report card for the quarter.

3. If the grade average determined in No. 2 is 3.67 or greater, the student will be on the "A" Honor Roll. If the grade average determined in No. 2 is 2.67 or greater, but less than 3.67 the student will be on the "B" Honor Roll.

VI. SCHOOL SERVICES

GUIDANCE AND COUNSELING

The role of the guidance program is to help students succeed in their academic and personal lives. Our goals are to provide support and understanding of the ups and downs of adolescence; to help people prevent problems from becoming overwhelming; and to assist in determining options and resources when normal problems reach the crisis stage.

POLICE LIAISON OFFICER

A police liaison officer has been assigned to the school to accomplish the following objectives:

- To establish positive attitudes of understanding, respect, and trust of police officers and the system of law enforcement.
- To assist students and their parents/guardians, along with school staff members, with problems and questions about the criminal justice system.
- To help young people avoid getting into trouble with the law.

Parents/guardians and students should feel free to contact the liaison officer concerning school or community problems.

HEALTH SERVICE
District 279 employs registered nurses as school health service specialists in each school building. No student may leave school because of illness without first reporting to the health service office.

In case of an emergency, the school will make every effort to contact the parent/guardian. If the appropriate contacts can not be made, the school will proceed with action deemed necessary for the welfare of the child.

An emergency card is to be completed by parent/guardian for each student. Changes of address or phone numbers should be reported to the school.

Medication Policy - A written statement is required (Form HS-15) from the parent/guardian who shall request and authorize the giving of medication in the dosage and method prescribed by the physician thereby releasing school personnel from liability should reactions result from the medications. A verbal request must be converted to a written request within two days.

The pharmacist should provide a duplicate medication container with an attached prescription label. This container is to be retained by the Health Service Specialist if medication is given during school hours. The medication container must display the name and telephone number of the pharmacy, student's identification, name of the physician, and name and dosage of the drug to be given. Prescribed medication will be administered by the school Health Service Specialist in accordance with the physician's instructions and Minnesota Statute 126.202 and 123.35.

Under no circumstances will school personnel provide aspirin or any other patent medicine or over the counter medication to students.

INSURANCE
Information and applications for student accident insurance and student dental insurance plans are available in the school office.

VII. EXTRACURRICULAR ACTIVITIES

A variety of extracurricular opportunities are offered for both boys and girls. We encourage you to take an active part in the many clubs, organizations, and athletic programs. Announcements will be made at the beginning of each season regarding practice sessions and meetings, dates, etc.

All equipment issued to you is to be returned to the school at the end of the season. Lost or stolen equipment will be charged to the student. If you quit an activity, please return all equipment immediately.

GIRLS	BOYS	CO-ED
Fall Season		
Competitive Swimming	Football	Golf
Volleyball		Cross Country
Tennis		Cheerleading 8, 9
First Winter Season		
Basketball 7, 8, 9	Basketball 9	Cheerleading 8, 9
Synch. Swim.	Wrestling	
Second Winter Season		
Gymnastics	Swimming	Cheerleading 8, 9
	Basketball 7, 8	
Spring Season		
Track	Tennis	
Softball	Track	

Other Activities (Co-Ed)

Orchestra
Newspaper
Student Council
Odyssey of the Mind
Band
Choir
School Play

(Students will be informed of other activities as they become available)

Physical examinations are encouraged each year. We are placing the student's physical fitness in the hands of parents/guardians, by requiring one of their signatures on a PARENT PERMIT CARD.

Generally, practices will be held after school. Transportation will be provided for an additional fee after each practice. Students must find their own transportation on game days when the contests go beyond the bus departure time. Athletic participants must ride the bus back to school after away meets/games unless written arrangements have been made between the parent/guardian and coach ahead of time.

Students using tobacco or chemicals will be suspended from competition.

Students who miss classes may not be permitted to participate in extracurricular activities that day.

FEES

The Junior High athletic fee schedule is as follows:

SPORT (BOYS)	FEE
Football	$17.00
Wrestling	6.00
Basketball	6.00
Track	4.00
Tennis	4.00
Swimming	5.00
Cheerleading	6.00
Golf	3.00

SPORT (GIRLS)	FEE
Volleyball	$4.00
Gymnastics	5.00
Basketball	6.00
Track	4.00
Tennis	4.00
Swimming	5.00
Softball	4.00
Synch. Swimming	6.00
Cheerleading	3.00
Golf	3.00

Other considerations:

1. Families not able to pay the athletic fees because of financial hardship should contact the athletic director.
2. Fees are to be paid prior to equipment issue.
3. After the beginning of the season a refund request will be honored only if the student, through no fault of his/her own, cannot continue with the activity. NO REFUND will be provided in case of quitting a team or being dropped from a team because of disciplinary action. The allowable reasons for a refund include: injury, illness, or a transfer to another school out of the district. There will be NO REFUNDS after the mid-season of the activity has been reached.
4. NO REFUNDS will be given to a participant who is removed from the team because of his/her own actions.

VIII. GENERAL INFORMATION

BICYCLES

We recommend that students NOT ride expensive bicycles to school. Students are expected to lock bicycles in the racks provided. The school is not responsible for the safety of bicycles.

CHEMICAL USE/POSSESSION

School District 279 will not allow the use/abuse or possession of drugs and alcohol by students as it jeopardizes personal safety and interferes with the learning process.

School Board Policy #5212, Student Behavior, states "No student, regardless of age, may possess, use, distribute, and/or exchange illegal chemical substances or other mood-altering chemicals which can hinder the student's ability to learn, or participate, and/or could cause damage to the student's health. This prohibition is effective in school buildings, vehicles, and school contracted vehicles, on school property, and at school activities. "Use" is defined as drinking, sniffing, smoking, swallowing, chewing, injecting, or otherwise absorbing into the body such illegal or mood-altering substances."

In the event of a violation of Policy 5212, the students will be provided alternatives and consequences as covered in Chemical Abuse Policy 5217.

CLOTHING

Students are expected to be clean, neat, and dressed appropriately for the school day. Articles of clothing that are inappropriate or that cause disruption will not be allowed.

In support of District 279's commitment to tobacco free and drug free schools, articles of clothing that advertise products which are illegal or harmful for students will not be permitted.

Other examples of inappropriate clothing include: 1) clothing containing obscene and/or profane language, slogans, emblems or pictures; 2) clothing containing gang symbols and/or emblems, or clothing worn in a manner to identify gang membership; 3) sexually provocative or immodest clothing; 4) hats.

COMMUNITY SCHOOL FUNCTIONS/DANCES

Community Park and Recreation Departments handle many functions such as open swimming, dances, co-recs, etc. If you have a question about these activities, please call the Park and Recreation Department of Brooklyn Center, 569-3400.

DISTRICT POLICIES

The Board of Education decides the policies or "laws" by which the district is governed. The policies, procedures, and guidelines are available to parents and students upon request in the school office. Policies of particular interest to the junior high school age include: Attendance No. 5111-5119; Student Records No. 5710; Student Behavior No. 5212; Student Dress No. 5213; Chemical Use/Abuse No 5217; Bus Ridership No. 3814; Junior High Retention Guidelines; Sexual Harassment and Sexual Violence No. 5422.

ELECTRONIC DEVICES

Radios (including headsets), tape recorders, and other electronic devices are not allowed during school hours.

Pagers/beepers are not permitted on school property and will be confiscated.

EQUAL OPPORTUNITY POLICY
Independent School District 279 will not discriminate on the basis of race, color, creed, religion, national origin, age, sex, marital or parental status, status with regard to public assistance or handicap.

Policy No. 8410 provides for equal opportunity in both education and employment practice, including access to course offering, curricular materials, counseling practices, extracurricular activities, use of school facilities, employment criteria, advertising, pre-employment inquiries, job classification, hiring and termination.

Should any person claim there has been a violation of this policy, they should file a written statement specifying the claim with supportive data with **Personnel Department, Educational Service Center, P.O. Box 327, 11200 93rd Avenue North, Maple Grove, Minnesota 55369 (425-4131).** This will initiate the grievance procedure which provides for hearing opportunities.

HALLS
Walk slowly and avoid others. Injury can result when students run, push, shove, or trip other students in the halls or on the steps. Keep your hands and feet to yourself. Beverages, food, and candy are allowed in the cafeteria ONLY.

Students must have a pass while in the halls during class.

LOCKERS
Each student will be assigned a hall locker and a Phy Ed locker. Students will need to bring a good quality lock for each of their lockers. Students are to use only their own locker, and to keep their locker combinations to themselves.

Treat your lockers with care. Slamming the door, kicking lockers, marking or writing on lockers or displaying inappropriate pictures will not be tolerated.

The administration has the right to search lockers. Illegal items and items belonging to the school or another person may be confiscated.

LOST AND FOUND
Lost and found will be located in the central office. Students should report both lost and found items immediately.

LUNCH
North View Junior High has a computerized system for payment of school meals. Every student is assigned a four or five digit personal account identification number. Students may deposit as much as they want into their account. When you have prepaid into your account, you simply pick up your lunch, approach the cashier, enter your identification number on the keypad and the cost of your lunch is automatically deducted from your account.

The status (free, reduced or regular) of all students is entered and maintained anonymously in the computer which eliminates the need for tickets. Although it is not recommended, students will still be able to purchase lunches on a cash basis.

Behavior Expectations
Students are expected to:

- Arrive at lunch promptly.
- Line up in an orderly manner without cutting in front of others.
- Return and stack trays in the dish return area as soon as you are finished eating.
- Be seated after returning tray.
- Clean table area before leaving.
- Ask permission to leave the lunchroom during lunch.

All students who use the lunchroom, whether or not they eat, are asked to share responsibility for keeping the lunchroom clean. Inappropriate behavior or refusal to cooperate in cleaning when asked to do so will result in the student being assigned a seat and/or additional consequences.

Students may not leave school during lunch period without administrative approval.

PHYSICAL EDUCATION EXCUSE POLICY

Types of Excuses:

1. **EXCUSES FOR 1 TO 2 DAYS**
   Minor injuries and ailments require a written note from parent/guardian. These notes ARE NOT taken to the health specialist, but are given to your physical education instructor at the BEGINNING OF YOUR CLASS.

2. **EXCUSES FOR 3 TO 5 DAYS**
   You need a written note from your parent/guardian which must be signed by the health specialist before it is given to your physical education instructor at the beginning of your class.

3. **EXCUSES FOR MORE THAN 5 DAYS**
   You must obtain a written excuse from your doctor and have it signed by the school health specialist before giving it to your physical education instructor. Excuses of this kind will require an alternative project or assignment.

If there is a question about the validity of the note or about the number of days excused, the instructor may send you to the health specialist for verification with parent/guardian.

SALES IN SCHOOL

No individual student or organization, public or private, charitable or otherwise, may use the school to sell literature or products for a profit. The only exception to this rule is the authorized sale of items by the school's organizations to raise funds specifically for the organization.

SCHOOL CLOSING ANNOUNCEMENTS

The decision to close school is made prior to the time the first bus leaves for senior high routes (6:00-6:30 a.m.). School closing announcements are made on KANO A.M. 1470; WCCO A.M. 830; KSTP A.M. 1500; WLOL FM 99.5; W-LITE F.M. 103; KARE TV Channel 11.

SEXUAL HARASSMENT AND VIOLENCE

Sexual harassment and violence are violations of the Minnesota Human Rights Act and District policy No 5422. Sexual harassment consists of unwelcome verbal or physical conduct or communication of a sexual nature. An incident believed to be harassment should be reported to the principal.

SIGNS, POSTERS, LITERATURE

Any sign or poster that is to be displayed or literature to be distributed in the school building or on school grounds requires the prior approval of the principal. Public school buildings may not be used to advertise commercial activities or products.

SKATEBOARDS/ROLLERBLADES

Skateboards/rollerblades may not be ridden in the building or on school grounds.

SPECIAL OCCASIONS

Balloons, signs, flowers, and/or singing messages WILL NOT be allowed in school.

SUBSTITUTE TEACHERS

To maintain a good reputation for our school, we expect students to be extra polite, courteous, and cooperative with substitute teachers.

TELEPHONE
A pay telephone is available for student use. Office telephones CAN NOT BE USED FOR PERSONAL CALLS. Students will not be called from class to answer the telephone. (Exceptions may be made in the case of an extreme emergency.)

TOWELS
Students will be required to bring their own towels. We encourage students to bring a clean towel everyday so that they can shower after Physical Education or athletics.

IX. SAFETY

BUS RIDERSHIP POLICY NO. 3814
The safety and comfort of all students is of primary importance and must be protected. It is the responsibility of each student to demonstrate a desire to ride the bus by practicing safe and courteous bus ridership.

STUDENT RIDERSHIP GUIDELINES

1. **Take a seat promptly - move to window seat when possible.**
2. **Remain seated while on the bus.**
3. **Keep aisles clear of legs, instruments or other objects.**
4. **Talk quietly so that you do not bother others or distract the bus driver.**
5. **Do not tamper with safety or bus equipment.**
6. **Follow instructions of the driver.**

Listed below are types of behavior included but not limited to those identified as unacceptable for bus ridership:

- **Damaging bus property**
- **Abusive Language**
- **Injury to others**
- **Unsafe Behavior**
- **Excessive Noise**
- **Disobeying the Driver**

Any student who jeopardizes the safety and comfort of other bus students can lose the privilege of school bus transportation. Students accumulate points for each bus infraction.

Consequences will be imposed as follows:
15 points - a 5-day suspension from bus
30 points - a 10-day suspension from bus
45 points - suspension from bus service for the remainder of school year

The possession, use, or distribution of tobacco or chemicals will result in a bus suspension.

Students may ride only their assigned bus. For exceptions, parents must call the District Transportation Department at 425-4131 in advance. School building officials can not give permission to change buses.

FIRE
Fire drills will be held in accordance with Minnesota State Law. Students are required to follow the following guidelines each time the alarm is sounded.

1. Leave your area immediately according to the directions posted in the area.
2. Once out of the building, remain 100' from the building until the all-clear signal is given.
3. If the alarm rings during lunch time, leave the cafeteria immediately, leave the trays on the tables. When you return to the cafeteria, finish your lunch and bus your tray.

TORNADOES
In the event of a tornado warning while students are in school, all students will stay at the school until the tornado warning is over, unless the parents come to school to pick up the student(s).

CHILD ABUSE POLICY
Recognizing the relationship that exists between successful school experiences and good physical, mental and emotional health of children, it is the policy of Independent School District 279 to protect children by requiring the reporting of suspected physical abuse, sexual abuse, or conditions of neglect involving minor children whether occurring in the home, school, or community.

Minnesota Statue Section 262.556, Subd. 3
"A professional or his delegate, who is engaged in the practice of...education, who has knowledge or reasonable cause to believe a child is being neglected or physically or sexually abused, shall immediately report the information to the local welfare agency, police department or the county sheriff..."

X. STUDENT BEHAVIOR PLAN

Parent/guardians, the School Board, the Superintendent, and the staff expect and appreciate appropriate student behavior (District Policy No. 5212.) An orderly atmosphere promotes learning. Teachers should not have to devote a disproportionate amount of time to unruly students. North View is a public place and all the legal and common sense rules of public behavior apply on school property.

All employees at North View have the responsibility and the right to enforce school rules. Students are expected to respond immediately to staff directives. Administrators, counselors, and parents/guardians are often involved when a student violates a written rule or unwritten social norm or convention.

GENERAL SCHOOL RULES

BE PROMPT
- Be on time to school and to class each day
- Turn in all assignments on time

BE POLITE
- Conduct yourself in an appropriate physical and verbal manner
- Respect other people's property and feelings
- Keep your hands and feet to yourself. (Neither pushing, shoving, or "friendly hits", nor embracing and kissing are appropriate school behavior)

BE PREPARED
- Bring all necessary materials to class each day.
  (Do not expect to use class time to go back to your locker)
- Complete all assignments and bring them to class ready to turn in on time.
- A positive attitude is essential! Come to school each day prepared to work hard to achieve all that you aspire to.

PROGRESSION OF CONSEQUENCES

Teacher Detention (After School)
A classroom teacher may require a student to stay after school. It is our philosophy that the consequence and corrective action taken be appropriate, fair, and result in ending the behavior. Students will be given notice of their detention and have 24 hours to inform parents. The teacher does have the right to call the parent and gain permission to keep the student after school the same day. Students missing or refusing to serve teacher detention will be referred to the office and will need to bring a parent to school for a conference with an Administrator before being allowed to return to school. Following this conference, students are responsible for rescheduling and serving any missed teacher detention.

Office Detention (Before School)
Morning detention will be the only form of detention assigned by the Principals or Administrative Assistant. It will take place from 7:00-8:00 a.m. Students will be required to be on time and study during morning detention.

Students who have been assigned office detention five or more times will not receive detention for future infractions. Instead, on the sixth and following infractions, In-School Suspension will be assigned.

In-School Suspension (ISS)
This is highly structured, teacher supervised study with limited privileges. Students will be assigned to In-School Suspension by a Principal or Administrative Assistant. Generally, no student will be assigned In-School Suspension more than five times. After five violations resulting in ISS, students will receive Out-of-School Suspension as a consequence.

Out-Of-School Suspension (OSS)
Out-of-School Suspension is when a student is directed not to attend school for a specific period of time. This means the student is NOT TO BE IN SCHOOL OR ON SCHOOL PROPERTY DURING THE SUSPENSION. A parent conference will be required before readmittance to school.

Alternative to Out-Of-School Suspension
For most infractions involving OSS an alternative consequence is available to parents. Students may be allowed to attend classes provided a parent attends class with them. Arrangements for this alternative need to be made in advance.

Parent/Guardian Notification
Parent/guardian involvement has been shown to be important in encouraging appropriate behavior and maintaining a good learning environment, therefore, parents/guardians will be notified by mail or telephone regarding any behavior incidents dealt with by an administrator.

XI. TIPS FOR NORTH VIEW STUDENTS

1. Please share any school concerns with a teacher, counselor or administrator. It is important to share any school concerns with your parent/guardian.

2. Your teachers will expect you to work hard and well.

3. Your teachers will expect you to bring appropriate books, paper, pencils, and pens to class each day.

4. Your teachers will expect you to be in class on time.

5. You are responsible to notify your parent/guardian when you stay after school. (Usually this should be done in advance.)

6. Consider participating in North View sports, plays, yearbook, or other school activities.

7. Share daily school experiences with your parent/guardian.

8. Continue to be involved in your family's church programs and activities.

9. Make decisions that are good for you -- not because someone else is doing it.

10. Expect to have homework.

11. Write down your assignments and the date they are due.

12. When you are absent from school, it is your responsibility to ask teachers for make up assignments.

XII. SEXUAL HARASSMENT AND SEXUAL VIOLENCE POLICY #5422

a. General Statement

(1) Independent School District No. 279 strongly disapproves of any form of sexual harassment or sexual violence.

(2) It shall be a violation of this policy for any student, employee, or agent of the District to sexually harass or to be sexually violent to a student, employee, or agent.

b. Definitions

(1) Sexual harassment consists of unwelcome sexual advances, requests for sexual favors, sexually motivated physical contact or other verbal or physical conduct or communication of a sexual nature when:

(a) Submission to that conduct or communication is made a term or condition, either explicitly or implicitly, of obtaining an education;

(b) Submission to or rejection of that conduct or communication by a student is used as a factor in decisions affecting that student's education; or

(c) That conduct or communication has the purpose or effect of substantially or unreasonably interfering with a student's education, or creating an intimidating, hostile or offensive educational environment.

(2) Sexual violence is a physical act of aggression that includes a sexual act or sexual purpose.

c. Reporting Procedure

(1) Students who are victims of alleged sexual harassment or sexual violence or who have knowledge of such conduct should report the alleged act immediately to the building principal or designee.

(2) Submission of a complaint or report of sexual harassment or sexual violence will not affect the student's grades. The District will discipline any individual who retaliates against a student who reports, testifies, or participates in any investigation or proceeding related to sexual harassment or sexual violence.

(3) The District will respect the confidentiality of the complaint and the individual(s) against whom the complaint is filed as much as possible, consistent with the obligation to investigate the complaint and take appropriate disciplinary action.

d. Investigation and School District Action

(1) Complaints of sexual harassment or sexual violence perpetrated by a student shall be investigated by the building administration. Disciplinary action shall be taken in accordance with Policy 5212, Student Behavior, and building procedures.

(2) Complaints of sexual harassment of sexual violence perpetrated by an employee or agent of the School District against a student shall be reported and investigated as directed in Policy 5412 and required by Minnesota Statute 626.556, Maltreatment of Minors. Appropriate disciplinary action shall be taken.

e. Notice

This policy must be conspicuously posted in each school building and included in the District or school building student handbook.